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| **Name of Organisation (if applicable):** | |
| **Individuals name/ Contact name:** | |
| **Contact Telephone Number:** | |
| **Contact Email Address:** | |
| **Address for permit to be sent to:** | |
| Details of the craft(s) to be registered:   * An INDIVIDUAL permit allows 1 registered craft to be used at one time. * A FAMILY permit allows a maximum of 4 registered crafts to be used at one time. * A GROUP permit allows 1 or more crafts to be used at one time- where they are not a family or an individual. (This could be a Scout Troop, Guide Unit, Cadet Group, Life-saving Club, Triathlete Club or Canoe Club, for example) | |
| **Description of Craft(s):** | |
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |
| **Notice to those wishing to use Cripplegate Lake for Water Activities**  Horsham District Council in partnership with Southwater Watersports Ltd maintains supervision of Cripplegate Lake and surrounding area, but as a large body of untreated open water hosting a range of wildlife, factors beyond the Council’s control may create an unsuitable environment for Watersports. In such circumstances the Council reserves the right to close the lake to Watersports activities. The lake water can also have varying bacterial levels which cannot be controlled and so people who take part in Watersports at the lake should, therefore, be aware of the inherent risks associated with inland open water, such as Leptospirosis (Wiels Disease) and the Council cannot be held liable for any ill health resulting from such activity.   * I have read and understood the above statement * I have read and agree to be bound to the regulations (attached) of use of Cripplegate Lake as laid down by Horsham District Council and Southwater Watersports Ltd. | |
| **Name:** | **Signed:** |
| **Date:** |
| Your data provided on this form will be held in confidence; it will only be used for administrative and management purposes and is registered under the Data Protection Act 1984. The email address will be used by ‘Southwater Lake User Forum’ to let users know about updates and developments from meetings. | |
| **BACS Payment:**  Please return the front page to [info@southwaterwatersports.co.uk](mailto:info@southwaterwatersports.co.uk). Ensure that the reference for payment uses the same name of the person or organisation so payment can be tracked.  **Southwater Watersports Ltd Sort Code: 60-83-71 Account no: 01737096** | |

**Southwater Country Park Permit Holder Regulations**

**Access- please be aware:**

* Height barriers must be locked at all times.
* Changing rooms must be locked at all times.
* Gates to launch ramps must locked at all times.
* Toilets are open during the day but locked early evening every day.

**As a permit holder, please contact us for codes to changing rooms and/or keys to any of the above if you would like to use these facilities. (£20 deposit taken for the key)**

**Watersports at Southwater Country Park- Conditions of Use**

General Code of Conduct:

* Use of the water is restricted to permit holders only available from Southwater Watersports Ltd, or otherwise by special arrangement with Southwater Watersports Ltd or Horsham District Council (HDC)
* Permits are valid for one year; from 1st January until 31st December.
* Permits are provided for Off Peak usage only.
* Off Peak is described as outside Southwater Watersports Ltd ‘normal’ operating hours- these are;
  + Term time- 09.00- 17.00 (Mon- Fri)
  + This may also include times when larger events are taking place.
* A key is required to gain access to the floating pontoon and wooden launching jetty. Gates MUST NOT be climbed over. Keys are available from Southwater Watersports Ltd with a £20 returnable deposit.
* All users shall conduct themselves with due regard for the enjoyment of other users and shall comply with instructions given by representatives of HDC or Southwater Watersports Ltd.
* All users shall pay due regard to the wildlife on and around the lake.
* Use of the water by persons under the age of 16 are only permitted to be on the water where an adult (18 and over) is in attendance (for swimmers please register separately)
* All users must park vehicles in the car parks provided.
* Groups or individuals that fail to observe these regulations shall be liable to have their permit or use of the lake revoked- no refund provided.
* All users intending to use the lake for any larger planned events (regatta, races etc.) need to check with Southwater Watersports Ltd or HDC with intended dates and proposed numbers.

Watersports crafts and activities Code of Conduct:

* Particular care should be taken to confine water activities, launch and retrieval of crafts to designated areas.
* All users and crafts must be kept off the beach and out of the beach water area, unless for emergency access.
* Personal Floatation Devices that are to the correct standard must be worn by all persons using crafts and accessing the water; specific prior permission must be obtained to not wear one from Southwater Watersports Ltd.
* All crafts using the water must be registered with Southwater Watersports Ltd and the permit must be available for inspection at all times.
* No motorised or inflated crafts, except rescue crafts, will be allowed on to the water.
* All users must be able to demonstrate basic competency in their chosen activity or by having the relevant experience/ award to prove it.
* All users shall be responsible for adequate insurance of their own craft which includes ‘3rd Party Liability’. (Paddle UK Membership covers this)
* Group leaders must have the appropriate qualifications to lead their groups; if you are unsure, then please contact Southwater Watersports Ltd.
* Group Leaders will be responsible for having the appropriate insurance of their own, for their activity.
* After loading/ unloading, all vehicles and trailers by all users must be parked in car parks and not left on boating ramp or the surrounding grassed areas, or block parking areas.
* If only one adult is on the water, a safety look-out person must be preset on the bank (depending on the skills, experience and qualifications for the craft they are in).
* The lake is unsuitable for performance type sailing dinghies and inflatable crafts, unless prior agreement is sort from Southwater Watersports Ltd.
* All craft users must adhere to the ‘General Code of Conduct’ and ‘Watersports Crafts and activities Code of Conduct’ at all times.
* Group Leaders are to provide any regular dates/ times that they will be launching to track the use, or over use, of the lake.

**Swimmers’ Code of Conduct**

* Swimming is only allowed in the beach area for leisure or if part of an organised swim group, registered with Southwater Watersports Ltd.; for example, a Triathlon group.
* Triathlete training groups is only allowed between 17.30 and dusk.
* When using the floating pontoon only use the last half (nearest the end) to leave the closest to the gate end available for boat access.
* At least one person (a ‘spotter’) must be present at all times during the session on the pontoon for safety. The spotter must have a mobile phone with them for emergency use.
* There must be a minimum of 2 swimmers in the water at one time. Under no circumstances will lone swimming be allowed.
* Swimmers must wear a wetsuit at all times whilst swimming, unless the water temperature exceeds 23 degrees or above.
* Swimmers must wear a high-visibility swim hat at all times so they can be seen.
* Swimmers must adhere to the ‘Swimmers’ Code of Conduct’ and ‘General Code of Conduct’ at all times.

**Model Boat Users**

* All model boat users must adhere to the ‘General Code of Conduct’ as well as the Southwater Model Boat Club rules.

**Lake Charges**

* Permits are valid from 1st January until 31st December

Daily Permit: **£15 per craft/ £10 for concession**This is useful for those who only wish to launch for the day.

Off Peak- INDIVIDUAL: **£78.00**This is for 1 adult with 1 craft, which may be a Kayak, Canoe, SUP or Sailing boat.

Off Peak- FAMILY: **£152.00**This is for 1 or 2 adults plus children; and up to 4 crafts included.

Off Peak- CONCESSION: **£39.00**This is for under 16 years old/ 60+/ Leisure access card holder- includes 1 craft.

Off Peak- GROUP:  
This is for larger groups and group led activities.  
For payment band, please estimate the amount of lake users multiplied by the number of visits per year.  
(For example, if 10 people would visit, 10 times a year= 100, therefore, band 1.)

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| Band usage 1 | <100 visits | £190 |
| Band usage 2 | 100- 350 visits | £375 |
| Band usage 3 | 350-500 visits | £516 |
| Band usage 4 | 500-750 visits | £683 |
| Band usage 5 | 750> visits | £858 |

**PEAK TIME USAGE:**  
If you wish to use your permit during ‘normal’ operating time of Southwater Watersports Ltd (Term time 09.00-17.00) then a £10 charge is payable.